

# **TENDER BULLETIN**

Number: 15 OF 2010/11 FY

Date: 09 July 2010

## **PROVINCIAL TREASURY**



# LIMPOPO

**PROVINCIAL GOVERNMENT**

REPUBLIC OF SOUTH AFRICA

(NOT FOR RESALE)

**Provincial Supply Chain Management Office**

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## **2. BIDDING INFORMATION**

### **2.1 Who is eligible to bid and what precautions need to be taken into consideration when bidding**

- You must be 18 years old or above.
- Be a South African citizen.
- Have a registered business for a particular service/supply.
- Obtain an original and valid Tax Clearance Certificate for the business/company from the South African Revenue Services (SARS) (The certificate should not be more than 12 months old from the date of issue to the time when the bid closes.)
- If you are in a construction business, register your company with the Construction Industry Development Board (CIDB - may be contacted at [www.cidb.gov.za](http://www.cidb.gov.za)).
- If you are in a Security Business, register your company with the Security Industry Regulatory Agency (SIRA - may be contacted at (012) 337 5695 / Fax no. (012) 326 6128).
- Physical existence of the business is a requirement.

### **2.2 Documents to be used and information to be furnished**

Bidders are required to:

- Make use of the prescribed bid documents (Standard bidding documents) obtainable from the nearest supply chain management office.
- Insert prices and other required information in the appropriate spaces on the prescribed forms.
- Furnish further information if required e.g. samples/pamphlets.
- Failure to submit bids signed in black ink; submission of bid documents without the attachment of an original and valid tax clearance certificate shall invalidate the bid.
- Complete preference points claim forms (in terms of the preferential procurement regulations 2001).
- CK and any other Business Statutory Registration document (e.g. NHBRC, CIDB, SIRA etc)

### **2.3 Where to get bid documents, bulletin and information**

- The Provincial Bid Bulletin and bid documents may be obtained from various Supply Chain Management Advice Centers at a fee (See list of Supply Chain Management Advice Centers on page2).

### **2.4 Lodging and closing of bids**

- Bids shall be lodged not later than the closing time specified for their receipt. The closing time for all bids is 11h00 sharp.

- Each bid should be lodged in a sealed separate envelope with the name and address of the bidder, bid number and the closing date of such a bidder.
- Bids received after the specified closing time shall be regarded as late and are not accepted.
- After the closing time, bids are opened in public and names of bidders are read out if requested. Only prices of bids in building, civil, mechanical and electrical works categories may be disclosed in public if requested.

## **2.5 Bidding process**

- 2.5.1 Identification of a need for service/goods by the department. Determination of the scope and output.
- 2.5.2 Preparation of a bid (Compilation of specification / determination of evaluation criteria)
- 2.5.3 Approval of a bid by the Accounting Officer.
- 2.5.4 Advertisement of a bid in the provincial bid bulletin and / or newspapers.
- 2.5.5 Closure of a bid.
- 2.5.6 Bid Evaluation (Evaluation of price and specific goals and / or functionality)
  - Check administrative compliance
    - Signatures
    - Price amendments without initialing
    - Usage of tippex
    - Declaration of interest
    - Non-submission of a valid original tax clearance certificate
  - Calculation of price
  - Calculation of preferential / specific preferential RDP goals
  - Inspections (if necessary)
  - Compliance to bid specifications
- 2.5.7 Recommendations and evaluation report submitted to the departmental bid committee for adjudication.
- 2.5.8 Award endorsed by the Accounting Officer.
- 2.5.9 Issuing of acceptance letters /signing of contract / service level agreement.

## **2.6 RDP goals: Preferential procurement regulations, 2001**

- 2.6.1 Promotion of South African owned enterprises.
- 2.6.2 Promotion of Small Medium and Micro enterprises.
- 2.6.3 The creation of new jobs or the intensified labor absorption.
- 2.6.4 The promotion of export orientated production to create jobs.
- 2.6.5 The promotion of enterprises located in a province for work to be done or services to be rendered in the province.
- 2.6.6 Promotion of enterprises based in the rural areas.
- 2.6.7 Promotion of enterprises located in a specific municipal area for work to be done or service to be rendered in that municipal area.
- 2.6.8 Promotion of enterprises located in a specific region for work to be done or service to be rendered in that region.
- 2.6.9 The empowerment of the work force by standardizing the level of skills and knowledge of workers.
- 2.6.10 The development of human resources, including by assisting in tertiary and other Advanced training programmes, in line with key indicators such as percentage of wage bill spent on education and training and improvement of management skills.
- 2.6.11 The upliftment of communities through, but limited to, housing, transport, schools, infrastructure donations and charity organizations.

## **2.7 The role of the Supply Chain Management Advice Centres**

- 2.7.1 Provision of general information on all matters related to public sector procurement.
- 2.7.2 Conduct workshops, seminars and training on procurement issues.
- 2.7.3 Rendering of assistance to bidders in the completion of bid documents.
- 2.7.4 Conducting / co-ordination of site, process and production line inspection.
- 2.7.5 Distribution of bid documents and bulletin.

## **2.8 General Information on bid invitations**

- 2.8.1. Bidders are advised to read the entire Bid Bulletin. No officer of the Provincial Supply Chain Management will be held responsible for loss of potential opportunity to bid due to incorrect categorizing of equipment.
- 2.8.2. Bids for the procurement of supplies, services and disposals are categorized as follows:-

### **2.8.2.1 SUPPLIES**

- (i) General
- (ii) Clothing
- (iii) Electronic Equipment
- (iv) Office Equipment
- (v) Labour Saving Devices
- (vi) Transport
- (vii) Workshop Equipment

### **2.8.2.2 SERVICES**

- (i) General
- (ii) Cleaning
- (iii) Security
- (iv) Professional
- (v) Repair and Maintenance of Vehicles
- (vi) Building
- (vii) Civil
- (viii) Electrical
- (ix) Mechanical

### **2.8.2.3 DISPOSALS**

## **2.9 APPLICABLE LEGISLATIVE, NORMATIVE AND REGULATORY PRESCRIPTS**

All bidders shall be bound by '*inter alia*' the following prescripts;

- (i) The Constitution of the Republic of South Africa Act, 1996 ( Act No. 108 of 1996)
- (ii) Preferential Procurement Policy Framework Act (Act No. 5 of 2000)
- (iii) Preferential Procurement regulations, 2001
- (iv) Limpopo Preferential Procurement Policy, 2005
- (v) Broad Based Black Economic Empowerment Act, 2003 ( Act No. 53 of 2003)
- (vi) Public Finance Management Regulations: Framework for Supply Chain Management published on 05 December 2003  
National Small Business Act, 1996, (Act 102 of 1996)
- (vii) All National and Provincial Practice notes on Supply Chain Management and other sectoral legislations.

### 3. BID INVITATIONS

| SERVICES       |   |  |                                |                       |
|----------------|---|--|--------------------------------|-----------------------|
| <i>Bid No.</i> | <i>Description</i>  | <i>Contact Person</i>  | <i>Price for Bid Document</i>  | <i>Closing Date</i>   |
| EDDP 182/8     | <p>Construction of Twenty Four Classrooms, Administration Block, Computer Centre, Science Laboratory, Multi-Purpose Hall, Guard House and Toilet Blocks at Mabje A Kgoro Primary School; Relela Village(Bolobedu South) : Mopani District.</p> <p><b>CIDB Grading: 6GBPE</b></p> <p><b>Compulsory Briefing Session:</b><br/> <b>Date: 21/07/2010</b><br/> <b>Venue: Mabje A Kgoro Primary School</b><br/> <b>Time: 10H00</b></p> <p>Department of Education</p> | <p>Ms T.M. Magoai<br/>           @ Tel 015 290 7605/<br/>           015 290 7785</p> <p>QS Square<br/>           @ Tel 015 305 4157</p>                  | R200 – 00<br>NON<br>REFUNDABLE | 30/07/2010<br>@ 11H00 |
| EDDP 182/148   | <p>Repairs and Renovations to Storm Damaged Schools at Hisekelani Primary School: Vhembe District.</p> <p><b>CIDB Grading: 4GBPE</b></p> <p><b>Compulsory Briefing Session:</b><br/> <b>Date: 22/07/2010</b><br/> <b>Venue: Hisekelani Primary School</b><br/> <b>Time: 12H00</b></p> <p>Department of Education</p>  | <p>Ms T.M. Magoai<br/>           @ Tel 015 290 7605/<br/>           015 290 7785</p> <p>Limpopo Quantity Surveyors<br/>           @ Tel 015 516 1512</p> | R200 – 00<br>NON<br>REFUNDABLE | 30/07/2010<br>@ 11H00 |
| EDDP 182/149   | <p>Repairs and Renovations to Storm Damaged Schools at Lukhaimane Primary School: Vhembe District.</p> <p><b>CIDB Grading: 2GBPE</b></p> <p><b>Compulsory Briefing Session:</b><br/> <b>Date: 22/07/2010</b><br/> <b>Venue: Lukhaimane Primary School</b><br/> <b>Time: 10H00</b></p> <p>Department of Education</p>  | <p>Ms T.M. Magoai<br/>           @ Tel 015 290 7605/<br/>           015 290 7785</p> <p>Limpopo Quantity Surveyors<br/>           @ Tel 015 516 1512</p> | R200 – 00<br>NON<br>REFUNDABLE | 30/07/2010<br>@ 11H00 |

|              |  |   |                                |                       |
|--------------|--|---|--------------------------------|-----------------------|
| EDDP 182/151 | Repairs and Renovations to Storm Damaged Schools at Mauluma Primary School: Vhembe District.<br><br><b>CIDB Grading: 4GBPE.</b><br><br><b>Compulsory Briefing Session:</b><br><b>Date: 26/07/2010</b><br><b>Venue: Mauluma Primary School</b><br><b>Time: 10H00</b><br><br>Department of Education                       | Ms T.M. Magoai<br>@ Tel 015 290 7605/<br>015 290 7785<br><br>Limpopo Quantity Surveyors<br>@ Tel 015 516 1512 | R200 – 00<br>NON<br>REFUNDABLE | 30/07/2010<br>@ 11H00 |
| EDDP 182/153 | Repairs and Renovations to Storm Damaged Schools at Mamali Sikhwivhilu Primary School: Vhembe District.<br><br><b>CIDB Grading: 3GBPE.</b><br><br><b>Compulsory Briefing Session:</b><br><b>Date: 26/07/2010</b><br><b>Venue: Mamali Sikhwivhilu Primary School</b><br><b>Time: 13H00</b><br><br>Department of Education | Ms T.M. Magoai<br>@ Tel 015 290 7605/<br>015 290 7785<br><br>Limpopo Quantity Surveyors<br>@ Tel 015 516 1512 | R200 – 00<br>NON<br>REFUNDABLE | 30/07/2010<br>@ 11H00 |
| EDDP 182/154 | Repairs and Renovations to Storm Damaged Schools at Mamvuka High School: Vhembe District.<br><br><b>CIDB Grading: 5GBPE.</b><br><br><b>Compulsory Briefing Session:</b><br><b>Date: 23/07/2010</b><br><b>Venue: Mamvuka High School</b><br><b>Time: 10H00</b><br><br>Department of Education                             | Ms T.M. Magoai<br>@ Tel 015 290 7605/<br>015 290 7785<br><br>Limpopo Quantity Surveyors<br>@ Tel 015 516 1512 | R200 – 00<br>NON<br>REFUNDABLE | 30/07/2010<br>@ 11H00 |

## 4. NOTICES TO ALL BIDDERS

### 4.1. INVITATION TO ATTEND WORKSHOP ON TENDERING PROCEDURES

#### 4.1.1. DEPARTMENT OF PROVINCIAL TREASURY

##### 4.1.1.1. ROADSHOW - SEKHUKHUNE SUPPLY CHAIN MANAGEMENT ADVICE CENTRE

(Outreach programme)

| DATE          | VENUE                            | TARGET                 | TIME  | MUNICIPALITY      |
|---------------|----------------------------------|------------------------|-------|-------------------|
| 22-23/07/2010 | Ephraim Mogale<br>Community Hall | Prospective<br>Bidders | 10H00 | Ephraim<br>Mogale |

For more information please contact Mr M.S. Sehale at Tel no. 013 265 1334 or cell no. 082 802 4179.

### REPORT FRAUDULENT OR CORRUPT ACTIVITIES ON SUPPLY CHAIN MANAGEMENT TO:

NATIONAL ANTI-CORRUPTION HOTLINE @ **0800 701 701 OR**

SECURITY AND INVESTIGATION SERVICES: LIMPOPO PROVINCIAL TREASURY @ **015 298 7196**





## 5. LIST OF SCM SATELLITE OFFICES

NB: BUSINESS ENTITIES CAN ACCESS TENDER BULLETINS ON WEEKLY BASIS FROM INSTITUTIONS

| CAPRICORN  | VHEMBE   | MOPANI   | WATERBERG  | SEKHUKHUNE   |
|--|--|--|--|--|
| Lebowakgomo<br>LIBSA   | Dzanani Revenue Office<br>Tel. No. (015) 970 4969      | Namakgale Revenue Office<br>Tel. No. (015) 761 3119  | Libsa Thabazimbi:<br>No.08 Riet Bok Street<br>Tel. No. (014) 772 2437              | Tubatse Libsa<br>Tubatse Municipality<br>Tel. No. (013) 231 8530     |
| Seshego (Economic Dev. Offices Zone 8)<br>Tel. No. (015) 223 7990  | Malamulele Revenue Office<br>Tel. No. (015) 871 0608   | Ritavi DCO<br>Tel. No. (015) 303 0455  | Libsa Lephallale<br>No. 3A Venter Street<br>Tel. No. (014) 763 2834                | Fetakgomo Libsa<br>Fetakgomo Municipality<br>Tel. No. (015) 622 8904 |
| Ga-Thoka (Department of Economic Development)  | Musina Revenue Office<br>Tel. No. (015) 534 2713       | Naphuno Magistrate Office<br>Tel. No. (015) 355 4972   | Bela-Bela Local Municipality (Bela-Bela)<br>Tel. No. (014) 736 8000                | Atok Thusong Service Centre<br>Atok                                  |
| Senoamadi Complex-Morebeng next to Taxi Rank-Economic Development Offices<br>Contact Mr. Pheha @ 084 602 423 | Mutale Revenue Office<br>Tel. No. 072 252 7153         | Lulekani Magistrate Offices<br>Tel. No. (015) 783 0486   | Mookgophong Local Municipality (Mookgopong)<br>Tel.No. (014) 743 1111              | Maatla-ke batho Libsa<br>Marblehall<br>Tel. No. (013) 261 2642       |
| Bochum:<br>LIBSA   | Soutpansberg Revenue Office<br>Tel. No. (015) 516 0002 | Economic Development Offices in Tzaneen 20b<br>Peace Street, Cnr Peace and Hermanus<br>Tel. No. (015) 307 1195 | Libsa Mokopane<br>90 Retief Street<br>Tel. 015 491 8582<br>Fax: 015 491 8584       | Seda<br>Groblesdal<br>Tel. No. (013) 262 3651                        |
| Mathabatha Tribal Authority<br>Ga-Mathabatha   | Tshilwavhusiku Revenue Office<br>(015) 571 5277        | Bolobedu Revenue Office<br>Tel. No. (015) 328 3377   | Mokerong Magistrate Office – Mahwelereng<br>Tel. 015 483 0880<br>Fax: 015 483 0880 |  |
| Mafeke Tribal Authority<br>MAFEFE  | Tshitale Revenue Office<br>Tel. No. (015) 975 1717     | Hlanganani Revenue Office operating within Khomeanani Tribal Authority at Majosi.<br>Tel. No. 072 304 3916     |  |  |
|  | Vuwani Revenue Office<br>Tel. No. 072 058 1910         |  |  |  |

## 6. BUSINESS LINKS

Business entities can seek assistance from institutions indicated below:

| <b>FUNDING</b>   |  |
|--|--|
| <p><b>(a) Limpopo Development Agency</b></p> <p>46 Landros Mare Street<br/>Post Office Building, 2<sup>nd</sup> Floor<br/>Polokwane, 0700</p> <p>Tel: (015) 295 5120</p>   | <p><b>(c) NEF</b></p> <p>West Block<br/>187 Rivonia Road, Morning Side<br/>Melrose North, 2076</p> <p>Tel: (011) 305 8000</p>  |
| <p><b>(b) Khula Enterprise Finance Limited</b></p> <p>78 Hans Van Rensburg Street<br/>Old Mutual 3<sup>rd</sup> Floor, Office 304<br/>Polokwane, 0700</p> <p>Tel: (015) 297 0142</p>   | <p><b>(d) National Youth Development Agency</b></p> <p>60 Schoeman Street<br/>Crescent Building<br/>Shop No. 10 ( Entrance in Grobler Street)<br/>Polokwane, 0699</p> <p>Tel: (015) 294 0800 Reception – (015) 294 0801<br/>Direct Line - (015) 086 537 6473</p> |
| <b>REGISTRATION OF BUSINESS ENTITIES</b>   |  |
| <p><b>a) Companies and Intellectual Property Registration Office (CIPRO)</b></p> <p>Box 429<br/>Pretoria, 0001</p> <p>Tel: (012) 394 5363</p>  | <p><b>(b) Small Enterprise Development Agency</b></p> <p>Cnr Biccard &amp; Jorissen Street<br/>Maneo Building, 2<sup>nd</sup> Floor, Suite 6<br/>Polokwane</p> <p>Tel: (015) 297 4422- phone to get the nearest office in your district (Mike Lusunzi)</p>       |
| <b>BUSINESS OPPORTUNITIES</b>  |  |
| <p>Information on available business opportunities, particularly for SMME's can be sought from the Enterprise Development Desk, at the Department of Economic Development, Environment and Tourism.</p> <p>The contact details are as follows:-</p> <p>Cnr Suid and Dorp Street<br/>Polokwane<br/>0700<br/>Tel: (015) 290 7000</p>   |  |
| <b>REGISTRATION FOR VALUE ADDED TAX (VAT)</b>  |  |
| <p>Any business entity doing business with government may register for Value Added Tax (VAT).</p> <p>Government may not do business with any entity that does not comply with the requirement of South African Receiver of Revenue Services (SARS)</p> <p>45 Landros Mare Street<br/>Polokwane<br/>0700<br/>Tel: (015) 299 7000 (Call to get the details of the nearest office in your district)</p> |  |

## 7. PARTICULARS OF ALL PROVINCIAL DEPARTMENTS

### BIDS WITH THE FOLLOWING NUMBERS ARE SOLD AT VARIOUS SCM ADVICE CENTERS AND DEPOSITED AT THE FOLLOWING ADDRESSES:-

|      |  |
|------|--|
| PRDP | Sold at: Office of the Premier 40 Hans van Rensburg Street, POLOKWANE and all SCM Advice Centres   |
|      | Deposited at: Office of the Premier<br>40 Hans van Rensburg Street, POLOKWANE  |
| HEDP | Sold at: Department of Health and Social Development<br>Office No. B20, First Floor, Old Capricorn Building, 18 College Street, POLOKWANE and all SCM Advice Centres                       |
|      | Deposited at: Departmental Bid Box at the Department of Health and Social Development at 18 College Street, New Head Office Complex,, POLOKWANE  |
| LPT  | Sold at: Provincial Treasury 56 – 58 Paul Kruger Street, POLOKWANE and all SCM Advice Centres  |
|      | Deposited at: Provincial Treasury<br>46 Hans van Rensburg Street, Ismini Towers, (Ground Floor Security Point Terminal), POLOKWANE   |
| EDDP | Sold at: Department of Education Corner 113 Biccard and 24 Excelsior Streets, POLOKWANE and all SCM Advice Centres   |
|      | Deposited at: Department of Education<br>Corner 113 Biccard and 24 Excelsior Streets, POLOKWANE  |
| PUDP | Sold at: Department of Roads & Transport 40 Paul Kruger Street, POLOKWANE and all SCM Advice Centres   |
|      | Deposited at: Department of Roads & Transport<br>40 Paul Kruger Street, POLOKWANE  |
| SSDP | Sold at: Department of Safety, Security and Liaison, 32 Schoeman Street, POLOKWANE and all SCM Advice Centres  |
|      | Department of Safety, Security and Liaison<br>32 Schoeman Street, POLOKWANE  |
| LGDP | Department of Local Government and Housing: Documents sold at 28 Market Street, Office No. 134, Polokwane - collected and deposited at No 12-20 <sup>th</sup> Avenue, Industria, POLOKWANE |
| DSAC | Sold at: Department of Sport, Arts and Culture<br>Olympic Towers, Corner Rabe and Biccard Street, POLOKWANE and all SCM Advice Centres   |
|      | Deposited at: Department of Sport, Arts and Culture<br>Olympic Towers, Corner Rabe and Biccard Street, POLOKWANE   |
| EDET | Sold at: Department of Economic Development, Environment & Tourism, 90 Bok Street, Polokwane and all SCM Advice Centres  |
|      | Deposited at: Department of Economic Development, Environment and Tourism 20 Hans van Rensburg   |

|                        |  |
|------------------------|--|
|                        | Street, Evridiki Towers, (Ground Floor Security Point Terminal), POLOKWANE   |
| TC/LP                  | Sold at: 56 - 58 Paul Kruger Street, POLOKWANE (Provincial Treasury) and all SCM Advice Centers  |
|                        | Deposited at: 56 - 58 Paul Kruger Street, POLOKWANE-(Finance House).   |
| LDPW AND WODP          | Sold at: Department of Public Works-Corner River and Blaauberg Streets, Ladanna, POLOKWANE and all SCM Advice Centres                  |
|                        | Deposited at: Department of Public Works-Corner River and Blaauberg Streets, Ladanna, POLOKWANE  |
| ACDP                   | Sold at: Department of Agriculture, 69 Biccard Street, POLOKWANE and all SCM Advice Centres  |
|                        | Deposited at: Department of Agriculture, 69 Biccard Street, POLOKWANE  |
| RFB: LIMP              | Sold at: SITA Limpopo Office at 27 Market Street, Polokwane  |
|                        | Deposited at: SITA Limpopo's bid box. The bid box is situated at the Main Entrance of SITA Limpopo Office: 27 Market Street, Polokwane |
| LTP                    | Sold at: Limpopo Tourism & Parks, 67A Paul Kruger Street, Polokwane, 0699  |
|                        | Deposited at: Limpopo Tourism & Parks, 67A Paul Kruger Street, Polokwane, 0699   |
| LIMPOPO GAMBLING BOARD | Sold at: Limpopo Gambling Board from the Supply Chain Management Unit at 22 Schoeman Street, Polokwane, from 08H30 to 16H00            |
|                        | Deposited at: Limpopo Gambling Board in the tender box at 22 Schoeman Street, Polokwane  |

The above information can also be accessed from [www.limtreasury.gov.za](http://www.limtreasury.gov.za)